

**University of Connecticut
 Department of Student Activities Business Office
 Student Organizations Fund
 DEPOSIT SLIP**

Your organization's complete name and ID# (as assigned by the Business Office)

10/27/2012 <i>Date</i>	Trustee Account	# 999
	<i>Organization Name (Full Name, No Abbreviations)</i>	<i>Org ID</i>

REMEMBER VERIFICATION:
 All deposits must be accompanied by verification.
 (i.e. receipts, ticket sales, inventory sheets, tally sheets)

Coin: . 5 0

Currency: , 1 0 0 . 0 0

Checks: , 2 0 0 . 0 0

Total: , 3 0 0 . 5 0

Enter total each of coin, cash and checks, then total.

Breakdown deposit total by income subcode: for each subcode write the designated amount and a brief description.

(from chart of accounts)

INCOME CODE	AMOUNT	DESCRIPTION (what, where, when)
5 1 9	<input type="text"/> <input type="text"/> , 1 0 0 . 0 0	Advance Sales Costume Gala 10/31
5 1 2	<input type="text"/> <input type="text"/> , 2 0 0 . 5 0	Advertising
<input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/>	
<input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/>	

Short description of the funds being deposited. Include what, where, why and when.

Three digit account code, starting with a "5" from the Chart of Accounts

Total amount of funds deposited corresponding to the account code. You may deposit up to 4 different types of revenue per deposit.