TIER III - PHONE LOG

The "KFS Bill Month" is to be completed when charges are located on the bill, and then the log should be included as documentation with the bill payment.

PHONE LOG Fiscal Year: _____ **ORG: Select Organization _____** **Page _____**

Date & Time of Call	Outgoing Phone Line #	Name of Caller	Person/Business Called	Number Called	Business Purpose	KFS Bill Month