

**Student Activity and Service Fee Submission Form
for
Trustee Organizations (all campuses)**

Welcome to the 2024-25 SASFAC process. If you need timeline, process, or resources, please visit the TSOS website [here](#).

Organization Contact Information

Display Name

NetID

Whittaker, Sydney

saw20011

Email

sydney.whittaker@uconn.edu

Your Organization:

USG Storrs

Organization Website

[Click to visit](#)

Organization Social Media Information

Instagram - @usguconn

Please provide your Organization's Mission and a brief history

Since its inception in 1894, the UConn Undergraduate Student Government (USG) has been a steadfast advocate for the student body. Our mission is to amplify student voices, ensure that their concerns are heard, and actively work to enhance the university experience for all. We fund tier II student organizations on campus to elevate the voices of students and enhance the student body experience.

Please upload a PDF of your current Organizational Chart.

Please upload a PDF of your Supplemental Excel Sheet.

[Screenshot 2024-11-20 at 11.05.05 PM.pdf](#)

[USG Supplemental Org Chart FY25 - APPROVED Senate 9_11_24 \(2\).xlsx](#)

What are your organization's current goals and how do they align with your mission?

The current goals of the organization are to advocate on behalf of the student body to address needs including housing security, cultural inclusion, academic accessibility, career readiness, mental health support, and a comfortable, welcoming environment for all undergraduate students. Furthermore, we aim to support and enhance the co-curricular experience at UConn through student organization funding and support. A primary goal for this year is to increase student civic engagement through making their voices heard in elections and productive conversations about national and global affairs. This relates to our mission to advocate that students have their needs met by the university and make their voice heard.

Activity Participation and Alignment

1) Briefly describe the programs and services you provide for your constituents that serve as the primary focus of your organization.

Tier II registered student organization funding: We support Tier II Registered Student Organizations (RSO) by providing \$1,000,000 in funding for student organization ventures. This includes expenses for travel to competitions or conferences, contracted services for events, space rentals, supplies, equipment, and more. All expenses must relate to the mission of the RSO.

Diversity, Equity, and Inclusion Initiatives: We co-host the cultural fair in collaboration with the cultural centers to promote diversity, equity, and inclusion on campus. The Diversity and Outreach Commission plans to host a variety of heritage celebrations with the Cultural Centers, to advocate that students feel welcomed by the University. Additionally, we uplift students' diverse backgrounds through a variety of culturally inclusive initiatives that advocate for equitable treatment of all students, regardless of background.

Undergraduate Student Senate: Senate provides a space for students to make their voices heard regarding issues that have been observed and experienced on campus. This also provides a space for students to speak directly to administrators and discuss problems on campus and in the community. Additionally, we offer committees for senators to serve on and voice their opinions on specific issues within UConn's community. These committees include Student Services, Academic Affairs, External Affairs, and the Diversity Commission. Students may address specific issues and brainstorm ideas to advocate on behalf of the student body within these committees. This year, USG continued its partnership with the Department of Dining Services to promote the Husky Harvest food pantry on campus. Beyond Husky Harvest, the Student Services committee has worked on other initiatives to combat food insecurity, such as Fueling For Finals, Cooking Classes, and Snack Pantries.

Student Voter Registration: The External Affairs Committee completed early voter registration for this year's election, and assisted 4,251 students register to vote through early voting and same-day voting. They championed this initiative for the first time in USG and University history. Additionally, they are working with administrators to develop a professional clothing closet for students in need of clothing for jobs, interviews, and more.

Academic advocacy services: The Academic Affairs Committee plans to provide school supplies and merchandise for students at the beginning of the spring semester for academic support. This provides the opportunity for students to voice their opinions on affordability and access to school supplies needed for academic success. Academic Affairs committee plans to work to provide "sensory rooms" as a space for students who have challenges with sensory processing. This will allow them to focus and reduce stress while completing homework and studying. The committee will continue to work toward advocating that the university cover printing charges, necessary for several courses.

New York Times subscriptions: Free New York Times subscriptions are provided for all undergraduate students.

Free printing: \$15 is added to the WEPA printing accounts of all undergraduate students to reduce issues with affordability of printing, required for many classes.

Professionalism and Networking events: We offer financial literacy events, career readiness initiatives, and graduate school admission events, giving students an opportunity to learn more about networking, career readiness, professionalism, and more.

Free menstrual products: We provide a 6-month supply of menstrual products to undergraduates at least once per academic year, often serving between 300-500 students.

Free Plan B Products: USG has partnered with Student Health and Wellness to provide subsidized Plan B for students on campus.

Financial support for 'Alternative Breaks' through Community Outreach: We provide \$40,000 in financial support for travel expenses to reduce the cost of attending alternative break service trips, advocating for student involvement in professional and personal growth.

Who is eligible to participate in your activities?

Undergraduate students of a specific campus

Financials

Please note that items 3-5 should total 100%

2)For what purpose do you spend any portion of your budget on the operations of your organization?

To operate effectively, we need to pay employees to hire the best talent who will advocate for students. We also must engage in member retention through giving out food in meetings, small merchandise items, and gifts to build a sense of community and keep our members and employees active in the organization. Some equipment upgrades and renovations are needed to support unexpected damages or losses, and improve the technology utilized to run the organization efficiently. Upgrades for this year include new audio/video equipment for the Communications team. There are costs such as space rentals, food, and supplies associated with running our committee meetings, elections, judiciary hearings, and internal meetings.

3)What percentage of your budget is to support your organization's operations?

38

Does your Organization pay any elected or appointed student leaders?

Yes

If so, please list and provide a brief explanation of student payroll.

6 elected officials (President, Vice President, Comptroller, Chief Diversity Officer, Chief Justice, Speaker of the Senate) - \$18.09/hour

7 governing board members (Chief of Staff, Directors of Funding, Academic Affairs Director, External Affairs Director, Student Services Director, OSS Director, and Communications Director) - \$17.34/hr

7 deputy & assistant positions (direct reports to elected officials or governing board members) - \$16.44/hr

13 specialized student staff & advocacy deputies - \$15.84

Does your Organization pay for any non-student staff?

If so, please list and provide a brief explanation of non-student payroll.

Yes

\$300,000 to Trustee Student Organization Support Staff (5 fiscal assistants)

4)What percentage of your budget is for programs and services for students sponsored by your organization (do not include expenses that are for members only)?

18

a)How do you determine if these programs and services meet your organizational goal/priorities?
b)How do you know if the program, and services you provide meet the needs/expectations of your constituents?

We have students fill out surveys to evaluate the events and initiatives, as we collect data to demonstrate identified problems and gaps in student needs to the administration. Surveys are often mandatory to check-in to events. This allows us to determine the extent to which the event or initiative served students. Furthermore, we use this data to determine if the event gave an accurate representation of the student body's feelings on specific issues on campus. For example, Academic Affairs completed a survey during their "Finals Care Fair" event in Spring 2024. They received 1,255 responses and concluded that students appreciated the free items and support approaching finals. They collected additional information and found that students are looking for additional mental health services from SHaW, more publicity on USG event information, and more Tier II RSO funding. We evaluated their understanding of USG's initiatives and functions in relation to the University. Since then, we have improved social media communications to undergraduate students, communicated with SHaW regarding student mental health services, and increased the Tier II funding allocation.

5)For groups that fund Tier II student organizations, what percentage of your budget is allocated to them?

44

6)Please explain significant changes in the overall budget (spending plan) for this fiscal year since starting July 1, 2024, when compared to the previous year's budget and this year's original budget.

This fiscal year's budget has increased student payroll by \$15,000 to account for minimum wage increases. Tier II Funding has been increased from \$800,000 in FY 24 to \$1,000,000 in FY 25, due to high demand. Despite our desire to continue using programming to collect data, the programming budget has decreased significantly to allocate more money to Tier II funding. Several expenses associated with advocacy initiatives, such as supplies, contracted services, refreshments, and equipment have fluctuated due to changes in advocacy directions for all USG committees. The PIRG budget has decreased as we continue to spend the total to zero, which will occur by the end of this fiscal year. USG's spend on programming has decreased as we have shifted our spending priority to focus on providing funding to Tier II student organizations.

Revenue

7)What is the current Fee amount per semester/year?

45

Regional Undergraduate [Fees](#)

GSS Graduate [Fees](#)

Law Graduate [Fees](#)

SSW Graduate [Fees](#)

8)Does your organization receive income from any source other than student fees?

No

Expenses

9)What are the top organization operational expenditures?

Student wages (\$400,000) and non-student wages (\$300,000), contractual services for the organization (\$47,500)

10) How are these expenses similar to or different from the previous year?

Student wages have increased by \$15,000 from last fiscal year, to account for increases in minimum wage. Non-student wages have remained the same as last fiscal year. Contractual services for the organization have remained about the same.

11)What are the top organization expenditures for programs and services that you fund?

Promotional items (\$35,500), refreshments for events/programs (\$41,005), supplies for events/programs (\$164,255), contractual services for events/programs (\$38,500), and travel (\$40,000).

12) How are these expenses similar to or different from the previous year?

Promotional items have significantly decreased to account for an organizational shift away from just item giveaways, and toward initiatives for advocating for student needs. Refreshments have increased by about \$15,000 to incentivize students to attend events, and gain a representative understanding of student needs on campus. Supplies for events and programs have drastically increased to provide high-quality events and initiatives that students will attend to make their voices heard. Several of the initiatives planned by committees for this year require a significant volume of supplies. Committees plan to use a lot of supplies through \$40,000 in menstrual products, likely over \$40,000 in school supplies for Finals Care Fair, general supplies for cultural initiatives, wellness supplies (such as paints, bracelets, stress balls) for mental health events, and more. Annually, USG budgets far more in programming than is used. This is done to ensure senators feel that they have the option to choose what advocacy routes they would like to explore as new issues arise throughout the year. Our bylaws do not allow us to make significant budget changes after the third senate meeting of the year, that would

allow for major reallocations. USG regularly does not use a large portion of the programming budget, as a result. Contractual services for events and programs has increased by about \$26,000 to account for a new initiative the diversity office aims to undertake, the natural hair care vending machine. Although there are several increases on this list, these numbers relate to actual expenditures from fiscal year 24, which had projected higher expenses than reported in actual expenses. Committee members and senators guide decisions on which programs they would like to fund, so several of these expenses project the maximum amount we could spend if all events and initiatives are supported, which is unlikely. Significant differences are primarily attributed to a difference in actual and projected expenditures in fiscal year 24.

13)What are the top expenditures for Tier II organizations (if applicable) that you fund?

The top expenditures for Tier II organizations will be travel, equipment, contractual services, and registration fees.

14)How are these expenses similar to or different from the previous year?

The expenses will likely be proportionally similar to one another this year as in past years, with fees. the potential for a decrease in travel expenditures. The RSOs guide the expenditures, and USG does not deny funding unless it is non-compliant with policy. We will stop funding all travel requests once there is \$200,000 remaining in allocated Tier II funding, to prioritize on-campus events and programming as the fund balance gets low. So far this year, travel has cost \$127,439.32. This does not include approved future travel. We have spent \$83,750.24 on contractual services, \$23,662.82 on registration and entry fees, and \$71,425.63 on equipment. There are several other expenditures not included. These are comparable to this time in the year in years' past.

Future Year Spending Plans

15)What are your Organizational priorities, as reflected in your projected budgets, for the next two fiscal years?

Our priorities are to enhance our support of Tier II organizations and prioritize pressing advocacy initiatives addressing housing insecurity, mental health services, and diversity, equity, and inclusion.

16) Is your Organization seeking a fee increase?

Yes

What dollar amount are you requesting per semester/year?

5

What is the rationale for the requested increase (i.e., for what is the additional revenue to be spent?). Please be sure to represent this in the Proposed Budget.

The requested increase will go to Tier II funding. As the number of RSOs continues to increase significantly every year, USG is unable to adequately support the large volume of funding for events, meetings, travel, and initiatives that RSOs request. We have increased the Tier II funding allocation by \$200,000 this year, and it does not appear to be enough to cover the volume of requested funding. As of the end of the Fall funding request period, we have approved over \$693,633 in Tier II funding this year. This is over 69% of the Tier II funding allocation within 3 months of the beginning of the Fall Semester. We have received 646 funding requests from 140 different RSOs and, we allow all RSOs to spend up to \$15,000 per group, until we reach our capacity. Student groups, especially club sports, continue to pay out of pocket for a variety of expenses including travel, supplies, equipment, contracted services, and more. New space rental expenses are in place for this year, including a \$1000 usage fee per student group using Jorgensen's stage and about \$40,000 worth of Hawley Armory space. All of these expenses will likely be requested in the Tier II Funding allocation. Additionally, there has been a lack of space for student groups on campus leading to \$17,370.00 in off-campus rental expenses. The space rentals on and off campus have become a significant Tier II expense that cannot feasibly be covered without a fee increase. It is not feasible for all students to be able to enhance their co-curricular experience at UConn by paying out of pocket for all of these expenses. There is a foreseeable risk that students that can afford to partake in certain ventures with the RSO will continue to do so, and leave those who cannot afford additional programming, events, travel, etc. behind. A fee increase would assist all students in partaking in RSOs' activities, building friendships, exploring new interests, and enhancing their leadership and professional skills.

Additionally, we no longer have PIRG funding available to spend, after this year. Free printing and New York Times subscriptions were paid using the PIRG account. This is about \$80,000 worth of expenses that will no longer be paid for through PIRG allocations. \$56,620 of the free printing was used last year, demonstrating its popularity. We would like to continue to at least support advocacy and programming initiatives. We function to advocate for students on campus and require funding to run our programming. Although we would like to use the fee increase to bolster Tier II funding allocations, we want to prevent programming cuts from occurring without said increase.

What steps have you taken to reduce expenses and what was the outcome?

What steps have you taken to increase revenue and what was the outcome?

We have cut 13 positions from committees that were not working significant hours (averaging less than 5 hours a week). We have put in place a new funding policy that all travel funding requests from RSOs will be denied once there is \$200,000 remaining in the Tier II funding allocation. We have not yet seen a slow down in requests, while emailing and sending out social media posts notifying student groups of our fund balance. We are strictly adhering to Tier II funding

We do not generate revenue aside from student fees.

deadlines and have significantly reduced the amount of deadline exemptions granted. All RSOs must strictly follow the timeline and compliance policies, or they will not receive funding for their requests. Several RSOs have noticed and voiced a difference in exemptions not allowed this year that were allowed in years past.

What will the outcome/consequence be if you do not receive the fee increase?

If a fee increase is not granted, Tier II RSO members will likely need to pay out of pocket for a variety of expensive ventures, that many students cannot afford. USG will no longer have PIRG funds to cover several advocacy initiatives, so we will likely need to cut more advocacy or programming initiatives to continue to support Tier II RSOs at the level they need. We have discussed with the Rec their plan to support the Club Sports, and they have expressed no interest in increasing their fiscal support of club sports. Their advice has been for USG to continue to cut club sport travel expenses, leaving club sports to fundraise or pay out of pocket. In FY24, club sports were \$373,344 of the total Tier II allocation. That is about 41% of the FY24 Tier II Funding allocation. This percentage will likely be about the same this year. Club sports make up 6% of RSOs and took 41% of the available funding. Realistically, USG cannot equitably support both Club Sports and other Tier II RSOs, given the significant demand for funding across all RSOs. We plan to restructure Tier II funding policies to change the \$15,000 capacity rule to a system of equity. Groups that do not receive funding outside of USG will receive more funding than those who do receive funding outside of USG. Club sports will have to take a significant cut, as we will not be able to support them on a system of equality. This means less travel and participation in their sports league for these teams, at this academic and athletic university. Student groups will not be able to receive adequate funding to further their mission and build a sense of belonging and community. USG will run out of Tier II funding sooner each year, as we are unable to keep up with the volume of RSOs forming groups annually. We will not be able to support the interests and goals of student groups. Programming expenses such as supplies, contracted services, and rentals will continue to be cut to attempt to keep up with the volume of RSOs created.

What (if any) are the timing anomalies with regard to the reported income/expenditures?

Expenditures are formally reported after monthly bills are paid. Per TSOS policy, we must only have up to 3 monthly bills outstanding. We do our best to ensure monthly bills are paid every month, but, depending on staffing capacity, they may be paid up to 3 months later. Therefore, actuals are reported up to 3 months after the expense is incurred. Additionally, some Tier II RSO travel expenses from the prior fiscal year, hit in the current fiscal year. These were not significant expenditures.

The Student Activity and Service Fee Advisory Committee will be in touch about additional steps and documentation that your Organization will need to provide along with this packet as a result of seeking a fee increase.

Fund Balance

17) If your Organization should carry over funds from one year to the next, what is the ideal (minimum) level of that fund balance and what is the justification for that amount?

Ideally, we will have about \$150,000 in remaining funds. This acts as a reserve in the case that Tier II funding has additional, unexpected expenses associated with RSO requests. There are instances in

which we are charged for a higher amount for the item or service than the funding staff had voted to approve for the request. We are able to increase the approved amount up to \$800 over the total approved. Additionally, the reserves act as a blanket in case Tier II funds are overcommitted, beyond the budget. This also acts as an emergency fund, in case unexpected damages occur within USG. USG often covers deficits in the University's budget. For example, providing free menstrual products has been a band-aid solution to a lack of accessibility to menstrual products, until the university is able to cover the costs. Without a fee increase, we will not be able to cover these band-aid costs to demonstrate student needs that we have identified. Ideally, the university would cover menstrual product expenditures as a means of solving this issue. As the university continues to over-enroll students, there will continue to be housing insecurity problems, and this will bring food insecurity, transportation insecurity, etc. We will need to continue to create initiatives and advocate to ensure all students have their needs met and ensure the university is held to covering those needs. All initiatives and advocacy are assumed to have a cost associated with them to incentivize students to attend and collect valuable data to identify problems on campus.

18) If your organization is carrying a fund balance above the ideal/minimum level - what planned expenditures are budgeted (in which upcoming fiscal year)with the intention to bring down the fund balance to ideal levels?

The plan is to continue to shift toward giving more money to Tier II RSOs. There is clearly a need for Tier II funding, as we ran out of \$800,000 in Tier II funding by February last year.

Include what your projected balance will be at the end of this year as well as the next two projected years.

The projected balance at the end of this year is \$149,715 from the USG account and PIRG will be closed after this year.

Other

Is there any additional information that the Committee should be aware of when reviewing your Organization's budget documentation?

Financials

Please upload the Fee Increase SASFAC Excel Sheet

[Student Activity Fee Budget Projection Form-USG.xlsx](#)

Advisor & FO Review and Commentary

1. Is the financial document (specifically the columns 'FY24 Actuals' and 'FY25 Updated', including the fund balance), as presented, an accurate record of the organization's financial status?

Additional Documentation Upload

No Response

Yes

2. Do you have comments regarding the FY26 Updated or FY27 Projected Budgets?

Yes

2.a. If yes, for what component(s) of the budget would you like to provide information?

Since asking for a fee increase, the sheet with two FY27 columns (w/o increase and w/ increase) is needed.

3. Please provide a narrative on the advising and compliance discussions you have had to date with the Org leadership regarding their finances.

TSOS has worked very closely with USG over the past few years to find appropriate ways of spending down the PIRG money and that account will close this year. USG has worked to increase efficiency in the Tier II funding system with improved training of student staff, training of RSO leaders, and a TSOS built and supported funding system, this, along with the increase in groups and return to normal activities post covid, has led to an increase in actual spending within Tier II funding that is putting a strain on the USG budget.

Advisor/FO signature

Electronically Signed by O'Brien, Krista (krista.obrien@uconn.edu) - November 25, 2024 at 12:45 PM (America/New_York)

Organization Review and Vote

You've got through and made any necessary edits:

Yes

Date of formal Organization Budget approval

December 4, 2024

Please upload a copy of your Organization's meeting minutes reflecting an affirmative SASFAC packet vote.

[USG Senate Meeting #13](#)
[12_4_2024 UNVOTED Minutes](#)
[SASFAC DRAFT - Google Docs.pdf](#)

Form Submission - Proposer

Submitted for Approval | Proposer

Whittaker, Sydney - November 22, 2024 at 11:22 AM (America/New_York)

Task

Task Completed

O'Brien, Krista - November 25, 2024 at 12:45 PM (America/New_York)

Benjamin, Dawn

Task

Task Completed

Whittaker, Sydney - December 11, 2024 at 10:35 AM (America/New_York)

Notification

Notification Sent

Clokey, David - December 11, 2024 at 10:35 AM (America/New_York)

Notification

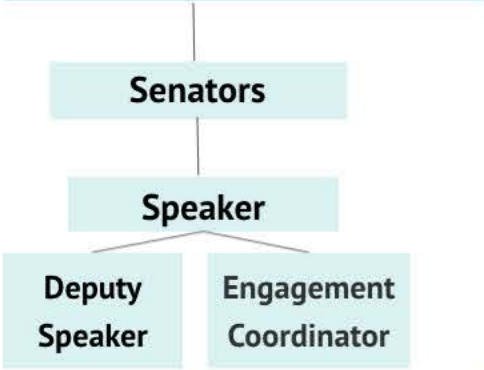
Generating PDF

O'Brien, Krista

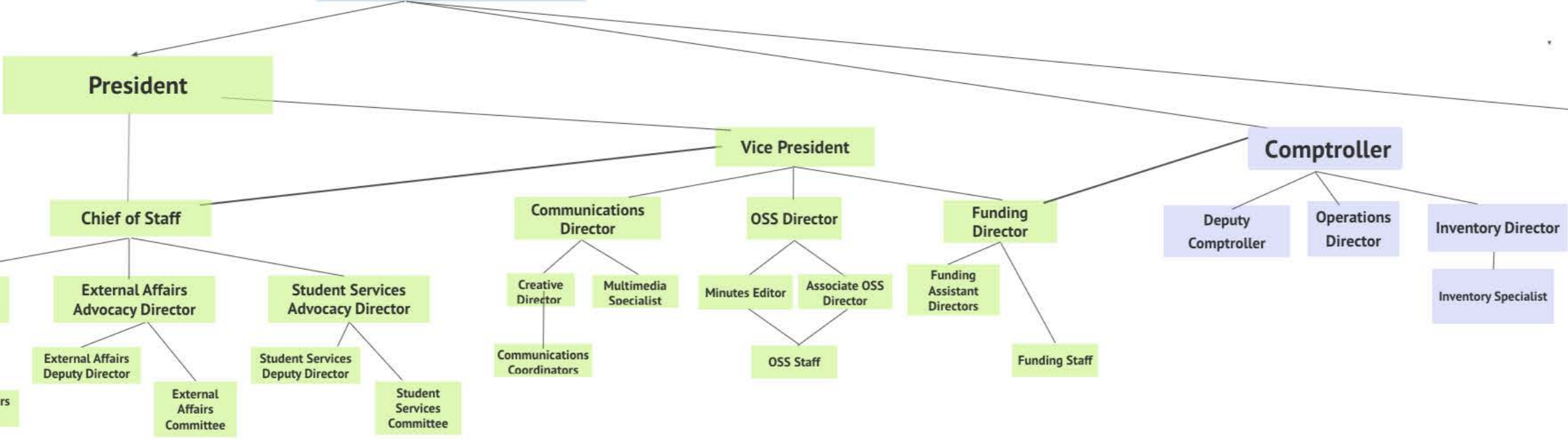
Org Position/Title	SOLID Equivalent	Authorized Signer?	Responsible for requesting or voting on use of Tier III Funds?	Time Approver?	Maximum Number of Positions in this Role	Maximum Number of USL (non-work study) Positions in this Role	Paid?	Only complete if Position is Paid				Maximum # of hours an individual in this role is authorized to Work Per Pay Week (Fri-Thurs)?						Per Person: Total Wages at Maximum Pay, if Maximum Hours are Worked	Per Position: Total Wages at Maximum Pay, if Maximum Hours are Worked	Whole Organization: Total Maximum Student Wages
								Job Level	Job Code	Minimum \$/hr	Maximum \$/hr	Summer Break	Fall Semester	Fall Break	Winter Break	Spring Semester	Spring Break			
President	President	Yes	Yes	Yes	1	1	Yes	3	311	\$ 18.09	\$ 18.09	40	20	40	40	20	40	\$ 26,773.20	\$ 26,773.20	\$ 701,049.93
Vice President	Vice President	Yes	Yes	Yes	1	1	Yes	3	311	\$ 18.09	\$ 18.09	40	20	40	40	20	40	\$ 26,773.20	\$ 26,773.20	
Comptroller	Treasurer	Yes	Yes	Yes	1	1	Yes	3	311	\$ 18.09	\$ 18.09	40	20	40	40	20	40	\$ 26,773.20	\$ 26,773.20	
Chief Diversity Officer	Secretary	No	Yes	No	1	1	Yes	3	311	\$ 18.09	\$ 18.09	40	20	40	40	20	40	\$ 26,773.20	\$ 26,773.20	
Advocacy Director		No	Yes	No	3	3	Yes	3	311	\$17.34	\$17.34	20	20	20	20	20	20	\$ 18,033.60	\$ 54,100.80	
Deputy Advocacy Director		No	Yes	No	3	3	Yes	2	211	\$15.84	\$15.84	5	10	10	10	10	10	\$ 7,048.80	\$ 21,146.40	
Advocacy Coordinator		No	Yes	No	2	2	Yes	1	111	\$ 15.69	\$ 15.69	5	10	10	10	10	10	\$ 6,982.05	\$ 13,964.10	
Chief of Staff to the President & Vice President		No	Yes	Yes	1	1	Yes	3	311	\$17.34	\$17.34	15	15	15	15	15	15	\$ 13,525.20	\$ 13,525.20	
Deputy Chief Diversity Officer		No	Yes	No	1	1	Yes	2	211	\$ 16.44	\$ 16.44	15	15	15	15	15	15	\$ 12,823.20	\$ 12,823.20	
Funding Director		No	Yes	No	1	1	Yes	3	315	\$17.34	\$17.34	30	20	20	20	20	20	\$ 20,634.60	\$ 20,634.60	
Funding Assistant Director		No	Yes	No	3	3	Yes	2	215	\$ 16.44	\$ 16.44	30	15	15	15	15	15	\$ 19,563.60	\$ 58,690.80	
Funding Student Staff		No	Yes	No	6	6	Yes	2	215	\$ 15.84	\$ 15.84	30	15	15	15	15	15	\$ 15,919.20	\$ 95,515.20	
Organization Support Services Director		No	No	No	1	1	Yes	3	311	\$17.34	\$17.34	15	15	15	15	15	15	\$ 17,426.70	\$ 17,426.70	
Organization Support Services Associate Director		No	No	No	1	1	Yes	2	211	\$ 15.84	\$ 15.84	5	10	3	3	10	3	\$ 6,272.64	\$ 12,545.28	
Minutes Editor		No	No	No	1	1	Yes	2	211	\$ 15.84	\$ 15.84	5	10	3	3	10	3	\$ 6,272.64	\$ 6,272.64	
OSS Staff		No	No	No	9	9	Yes	1	111	\$ 15.69	\$ 15.69	3	10	3	3	10	3	\$ 5,742.54	\$ 51,682.86	
Communications Director		No	Yes	No	1	1	Yes	3	388	\$17.34	\$17.34	15	15	15	15	15	15	\$ 13,525.20	\$ 13,525.20	
Creative Director		No	No	No	1	1	Yes	2	288	\$ 15.84	\$ 15.84	10	10	10	10	10	10	\$ 8,236.80	\$ 8,236.80	
Communications Coordinator		No	No	No	4	4	Yes	1	188	\$ 15.69	\$ 15.69	5	10	10	10	10	10	\$ 6,982.05	\$ 27,928.20	
Multimedia Specialist		No	No	No	2	1	Yes	1	188	\$ 15.69	\$ 15.69	5	10	10	10	10	10	\$ 6,982.05	\$ 6,982.05	
Inventory Director		No	No	No	1	1	Yes	2	216	\$ 16.44	\$ 16.44	15	10	10	10	10	10	\$ 9,781.80	\$ 9,781.80	
Inventory Specialist		No	No	No	1	1	Yes	1	111	\$ 15.69	\$ 15.69	0	10	10	10	10	10	\$ 5,805.30	\$ 5,805.30	
Operations Director		No	No	Yes	1	1	Yes	2	216	\$ 16.44	\$ 16.44	15	15	15	15	15	15	\$ 12,823.20	\$ 12,823.20	
Deputy Comptroller		Yes	Yes	Yes	1	1	Yes	2	216	\$ 16.44	\$ 16.44	15	15	15	15	15	15	\$ 12,823.20	\$ 12,823.20	
-Elect Positions		No	No	No	4	4	Yes	1	111	\$ 15.69	\$ 15.69	0	0	0	0	10	0	\$ 2,353.50	\$ 9,414.00	
Chief Justice		No	Yes	No	1	1	Yes	3	311	\$ 18.09	\$ 18.09	40	20	40	40	20	40	\$ 26,773.20	\$ 26,773.20	
Deputy Chief Justice		No	Yes	No	1	1	Yes	2	211	\$ 15.84	\$ 15.84	10	10	10	10	10	10	\$ 8,236.80	\$ 8,236.80	
Elections Oversight Commissioner		No	No	No	1	1	Yes	1	211	\$ 15.69	\$ 15.69	10	10	10	10	10	10	\$ 8,158.80	\$ 8,158.80	
Speaker of the Senate		No	Yes	Yes	1	1	Yes	3	311	\$ 18.09	\$ 18.09	40	20	40	40	20	40	\$ 26,773.20	\$ 26,773.20	
Deputy Speaker of the Senate		No	Yes	Yes	1	1	Yes	2	211	\$ 15.84	\$ 15.84	5	15	5	5	15	5	\$ 8,870.40	\$ 8,870.40	
Engagement Coordinator		No	Yes	No	1	1	Yes	1	111	\$ 15.69	\$ 15.69	3	10	5	5	10	5	\$ 5,962.20	\$ 5,962.20	
University Senator / Committee Representative (Not Otherwise Employed by USG)		No	No	No	10	10	Yes	1	111	\$ 15.69	\$ 15.69	0	5	0	0	5	0	\$ 2,353.50	\$ 23,535.00	
Senator		No	Yes	No	100	100	No											\$ -	\$ -	
Justice		No	Yes	No	5	5	No											\$ -	\$ -	

Undergraduate Student Government

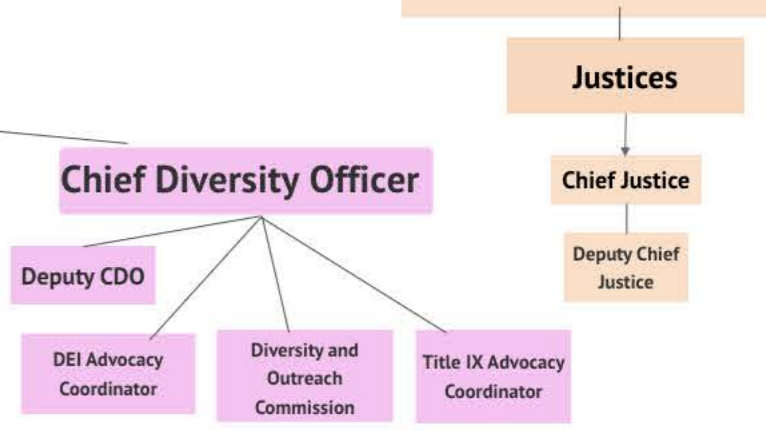
Legislative Branch



Executive Branch



Judicial Branch



Code Description		FY24 Actual Amount	FY25 Original Amount	FY25 Updated Amount	FY26 Original Amount	FY26 Updated Amount	FY27 Projected W/O Increase	FY27 Projected W/ Increase
R e v e n u e s	501.1 General Donations							
	501.2 Foundation Donations							
	501.3 Benefit Fundraiser Donations							
	502 Dues	\$1,100.00						
	512 Advertising							
	513 Awards and Prizes							
	514 Vendor Commissions							
	515 Contractual Services							
	516 Co-Sponsorship							
	520.1 Admissions Sales							
	520.2 Food Sales							
	520.3 Merchandise Sales							
	520.4 Participation Sales							
	520.5 Services Sales							
	522 Registration/Entry Fees							
	523 Rental							
	524 Travel							
	530 Penalties and Fines							
	531 Miscellaneous Revenue							
	533 Change Fund Returns							
	540 Business Taxes							
	546 Interest		\$73,871.53	10,000	10,000	10,000	10,000	10,000
	547 Student Fees		\$1,703,888.18	1,650,000	1,620,000	1,650,000	1,800,000	1,890,000
	Total Revenues		1,778,860	1,660,000	1,630,000	1,660,000	1,810,000	1,900,000
E x p e n d i t u r e s	601 Donations							
	602 Dues							
	603 Gifts	\$2,065.14	1,000	3,500	1,000	1,000	1,000	1,000
	604 Photocopying							
	605 Postage		2,000	500	2,000	500	500	500
	606 Printing		1,000	11,000	1,000	1,000	1,000	1,000
	607 Promotional Items	\$67,810.90	40,000	35,500	40,000	30,000	16,000	36,000
	608.1 Refreshments - Organization	\$3,787.01	4,000	4,000	4,000	4,000	4,000	4,000
	608.2 Refreshments - Events/Programs	\$25,703.21	20,000	41,005	20,000	20,000	20,000	20,000
	609 Subscriptions	\$178.15	20,000	375	1,000	500	500	500
	610.1 Supplies - Organization	\$647.19	2,000	10,750	2,000	11,000	11,000	11,000
	610.2 Supplies - Events/Programs	\$3,381.80	60,000	164,255	60,000	40,000	30,000	40,000
	611 Telephone	\$1,856.30	1,500	2,000	1,500	2,000	2,000	2,000
	612 Advertising			7,000				
	613 Awards and Prizes	\$98.09	5,000	1,750	5,000	2,000	2,000	2,000
	615.1 Contractual Services - Organization	\$46,339.00	52,000	47,500	52,000	35,000	30,000	40,000
	615.2 Contractual Services - Events/Programs	\$7,800.00	75,000	38,500	75,000	39,000	29,000	39,000
	616 Co-Sponsorships							
	617.1 Cost of Food Sold							
	617.2 Cost of Merchandise Sold							
	617.3 Cost of Participation							
	617.4 Cost of Services Sold							
	622.1 Registration Fees			3,000		3,000		
	622.2 Entry Fees							
	623 Rental	\$1,816.51	8,000	28,000	8,000	8,000	8,000	8,000
	624 Travel	\$74,516.17	40,000	40,000	30,000	30,000	30,000	30,000
	625 Equipment/Durable Goods	\$8,918.32	10,000	20,000	10,000	10,000	10,000	10,000
	626 Equipment - Capital		5,000	12,000	5,000	5,000	5,000	5,000
	627 Insurance							
	628 Repairs and Maintenance		5,000	6,750	5,000	5,000	5,000	5,000
	629 Utilities							
	630 Penalties and Fines							
	631 Miscellaneous Expenses							
	633 Change Funds							
640 Business Taxes								
642 Wages - Student	\$266,841.69	360,000	400,000	320,000	400,000	420,000	420,000	
643 Wages - Non-Student	\$198,395.01	167,598	300,000	200,000	200,000	200,000	200,000	
645 Wage Taxes - Non-Student		132,402		110,335				
TIER II FUNDING		\$868,686.35	800,000	1,000,000	750,000	975,000	1,000,000	1,150,000
Total Expenditures		\$1,578,840.84	1,814,500	2,174,385	1,705,835	1,819,000	1,825,000	2,025,000
Revenues-Expenditures = Change in Fund Balance		200,019	(154,500)	(544,385)	(45,835)	(9,000)	75,000	85,000
Fund Balance at Start of Year		\$359,080.80	202,114	559,100	47,614	14,715	5,715	5,715
Fund Balance at End of Year		559,099.67	47,614	14,715	1,779	5,715	80,715	90,715

University of Connecticut
 Student Activity and Service Fee Advisory Committee
 Activity Fee Budget Update & Projection Form - Fiscal Year 24-27

Code Description		FY24 Actual Amount	FY25 Original Amount	FY25 Updated Amount
E	601 Donations			
x	602 Dues	15,906		
p	603 Gifts			
e	604 Photocopying			
n	605 Postage			
d	606 Printing	928		
i	607 Promotional Items			
t	608.1 Refreshments - Organization			
u	608.2 Refreshments - Events/Programs	41,357		
r	609 Subscriptions	(21)		
e	610.1 Supplies - Organization	1,325		
s	610.2 Supplies - Events/Programs	25,378		
	611 Telephone			
	612 Advertising			
	613 Awards and Prizes			
	615.1 Contractual Services - Organization	181,892		
	615.2 Contractual Services - Events/Programs	139,139		
	616 Co-Sponsorships			
	617.1 Cost of Food Sold			
	617.2 Cost of Merchandise Sold			
	617.3 Cost of Participation			
	617.4 Cost of Services Sold			
	622.1 Registration Fees	51,132		
	622.2 Entry Fees	942		
	623 Rental	72,576		
	624 Travel	252,988		
	625 Equipment/Durable Goods	73,359		
	626 Equipment - Capital	8,035		
	627 Insurance			
	628 Repairs and Maintenance			
	629 Utilities			
	630 Penalties and Fines	30		
	631 Miscellaneous Expenses			
	633 Change Funds			
	640 Business Taxes			
	642 Wages - Student	3,720		
	643 Wages - Non-Student			
	644 Wage Taxes - Student			
	645 Wage Taxes - Non-Student			
Total Expenditures		#####	-	-



Undergraduate Student Government
Student Senate, Bi-weekly Meeting

Student Union Ballroom (330)

6:30 PM, 12/4/2024

Meeting #13

- I. Call to Open at 6:30 PM

- II. Attendance ([Attendance Form](#))

- III. Present: Angelo Montes-Diaz, Jaeheon Jung, Harika Goteti, Abby Cummings, Thomas McMillan, Caroline Kelly, Alison Powell, Nick Kafka, Avery Flechtner, Natalie Lai, Joe Sarkozi, Nick Jokl, Olivia Eshoo, Josh Schulman, Georgia O'Connor, Arunima Chaturvedi, Jibreel Akbar, Ahmad Al Zouabi, Caitlyn Burgess, Kanwardeep Sandhu, Smith Bernard

- IV. Absent: N/A

- V. Public Comment

- VI. Reports ([Current Reports](#))
 - a. [Academic Affairs](#)
 - b. [External Affairs](#)
 - c. [Student Services](#)
 - d. [Organization Support Services](#)
 - e. [Chief Justice](#)
 - f. [Speaker of the Senate](#)
 - g. [Comptroller](#)
 - h. [Chief Diversity Officer](#)
 - i. [Vice President](#)
 - j. [President](#)

- VII. Voting Items
 - a. Approval of the [Minutes from 11/20/2024](#)
 - i. **Discussion**



USG Senate Meeting #11

12/04/24 Minutes

1. K. Lowry - This is a vote to approve the meeting minutes from the last senate meeting, are there any questions or points of discussion?
 - ii. Minutes from 11/20/2024 are: **approved** by **unanimous consent**
 1. Abstentions: N/A
- b. Approval of [USG's January 2025 Payroll Batch](#)
 - i. **Discussion**
 - ii. USG's January 2025 Payroll Batch is: **approved** by the following vote of {14-0-1}
 1. Abstentions: K. Lowry
- c. Approval of [USG's Supplemental Org Chart FY25](#)
 - i. **Discussion**
 - ii. USG's Supplemental Org Chart FY25 is: approved by **unanimous consent**
- d. [A Resolution Concerning Husky Village Cleanliness](#)
 - i. **Discussion**
 - ii. A Resolution Concerning Husky Village Cleanliness is: approved by the following vote {19-0-2}
 1. Against: N/A
 2. Abstentions: K. Lowry , C. Kelly
- e. [A Call to Action Concerning the University of Connecticut's Use of Hostile Terminology](#)
 - i. **Discussion**
 - ii. A Call to Action Concerning the University of Connecticut's Use of Hostile Terminology is: approved by the following vote {21-0-2}
 1. Against: N/A
 2. Abstentions: K. Lowry , A. Al Zouabi

Undergraduate Student Government

Committee Name: Senate

Time, Date: 6:30 PM, December 4th, 2024

Presiding Officer: Kyle Lowry (Speaker of the Senate)

Minute Taker: S. DiNuzzo (Associate OSS Director) & A. Montes-Diaz (OSS Director)



USG Senate Meeting #11

12/04/24 Minutes

- f. Approval of [USG's Student Activity and Service Fee Advisory Committee \(SASFAC\) Packet](#)

i. Discussion

1. S. Whittaker - **Presents SASFAC Packet.**
2. S. Whittaker - Are there any questions, comments or concerns?
3. J. Schulman - Just wanted to emphasize what S. Whittaker said about PIRG, PIRG used to collect \$5 a semester and that's why when USG is requesting a \$5 increase as USG was using what was a \$5 increase to sustain the additional initiatives. If USG wants to continue these initiatives we need a fee increase to carry out the free printing and free NY times for undergrads
4. O. Viel - In terms of getting income, isn't there some small income that USG receives from an acapella group?
5. S. Whittaker - It does not hit about account balance we only see anak account balances and I don't think pro staff is adding that income to our account, I'm not sure where that money goes.
6. O. Viel - In terms of the NY times subscriptions, 5,000 undergrads use the platform and in comparison to similar student governments/peer institutions our statistics are in a very high place. Just something maybe to add in there.
7. S. Bernard - Is USG not allowed to make revenue?
8. S. Whittaker I don't believe we are allowed due to TSOS policy.

Undergraduate Student Government

Committee Name: Senate

Time, Date: 6:30 PM, December 4th, 2024

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USG Senate Meeting #11

12/04/24 Minutes

9. J. Schulman - We can make revenue through the marketplace by selling merchandise, but there aren't many ways to do so that would be in alignment to our mission.
10. N. Kafka - Is it possible to lower the Tier II RSO spending limit to \$10,000 instead of \$15,000 to save some money?
11. S. Whittaker - That isn't an ethical practice as it would be pulling the rug from under some people, also many orgs have already requested their max with the intention the funds would be used during the spring semester.
12. A. Montes-Diaz - Maybe put in the packet that USG does cultural food pop up markets and put some areas and how far it would take for students to get those on their own, as cultural food insecurity is a big issue.
13.
 - ii. USG's Student Activity and Service Fee Advisory Committee (SASFAC) Packet is: approved by the following vote {18-0-2}
 1. Abstentions: K. Lowry, N. Kafka
- g. [An Act Concerning the Referendum Procedure](#)
 - i. **Discussion**
 - ii. An Act Concerning the Referendum Procedure is: approved by the following vote of {17-0-1}
 1. Abstentions: K. Lowry
- h. Motion to disburse \$481.63 from the Office of the President's Charity line item to donate to the Windham No Freeze Shelter
 - i. **Discussion**

Undergraduate Student Government

Committee Name: Senate

Time, Date: 6:30 PM, December 4th, 2024

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USG Senate Meeting #11

12/04/24 Minutes

- ii. Motion to disburse \$481.63 is: approved the following vote
{17-0-1}
 1. Abstentions: K. Lowry

VIII. Discussion

a. State of Diversity

- i. A. Montes-Diaz - Hi everyone I'm going to be reading a short report of the State of Diversity on behalf of our Chief Diversity Officer T. Pullen. " Hello everyone, I'm sorry I couldn't make it today. My health got the best of me. However I didn't want to leave you all with the burning anticipation of our fall 2024 state of diversity results. As noticed, the form is collecting data on the entirety of USG, not just senate. We aim to have our numbers match the universities. With that being said, Overall we have a lot of new faces. The org is majority white, roughly 50/50 male and female. 28% identify with the LGBTQIA community. 65% of the responses were CT residents. Overall the feelings towards USG are positive. Some comments worth noting are being more inclusive with our newer members, and focusing more on diversity through advocacy rather than hiring, and more transparency. I will be discussing these results with our governing board to guide us on our work for next semester" (T. Pullen). Are there any questions?

IX. Announcements

- a. Senate Class
- b. Check ins

Undergraduate Student Government

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USG Senate Meeting #11

12/04/24 Minutes

- c. Holiday Party tomorrow at 7PM in USG Lounge (SU 218)
 - d. University Senate Parliamentarian
 - e. Pop-up Pantry
 - f. Have a great break!
- X. Call to Close at 8:14 PM

Undergraduate Student Government

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