

**Student Activity and Service Fee Submission Form  
for  
Trustee Organizations (all campuses)**

Welcome to the 2023-24 SASFAC process. If you need timeline, process, or resources, please visit the TSOS website [here](#).

Organization Contact Information

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Display Name

NetID

Ruwaid, Mohammed

mor21005

Email

mohammed.ruwaid@uconn.edu

Your Organization:

SGA Stamford

Organization Website

[Click to visit](#)

Organization Social Media Information

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<https://www.instagram.com/uconn.stamford.sga/>

Please provide your Organization's Mission and a brief history

The UConn Stamford Student Government Association (SGA) was founded in 1963. The organization's founders established the Association, drafted a constitution, and elected officers to serve as a liaison between undergraduate students and the school's administration. Over the last 60 years, the association has grown from a 9-member organization to a thriving association of diverse student leaders who advocate for student needs and plan programming events to enrich each student's experience at Stamford.

SGA aims to build on UConn Stamford's strong sense of community and tradition. Through involvement in SGA operations, students develop leadership, management, and organizational skills. SGA hosts a wide range of programming events and advocacy initiatives funded by the Student Activity Fee. Thirty percent of the collected fees are allocated to other Registered Student Organizations (RSOs), enabling them to plan events and activities open to the student body using these funds.

Please upload a PDF of your current Organizational Chart.

[Org Chart SGA.pdf](#)

What are your organization's current goals and how do they align with your mission?

SGA's current goal is to continue improving student advocacy and meet programming demands. The campus is undergoing constant changes with increased, housing

Activity Participation and Alignment

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1) Briefly describe the programs and services you provide for your constituents that serve as the primary focus of your organization.

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The Student Government Association has five operating committees that utilize 70% of our budget. Each committee is distinctive and caters to the specific priorities of the organization. The following is a description of each committee and its responsibilities.

**Campus Events:** This committee is responsible for hosting a mix of large and small-scale fun events. These events allow students to participate in fun and creative activities that cater to their demands and are usually focused on being time-sensitive to conform to class schedules. Some of our events this year include a Comedy Show, VR Racing, Swag Bar Grab&Go, and Holiday Bash.

**Off-Campus Events:** This committee focuses on external events in the surrounding Stamford area, as well as larger, more complex events that give students a rewarding and memorable experience. A few examples of common activities include weekly movie nights, trips to RPM Raceway, Six Flags, Skiing, Ice Skating, Ropes Obstacle Course, and more.

**Special Events:** This committee is responsible for traditional events such as Homecoming, Halloween, Thanksgiving, De-Stress, and Finals Breakfast. These events bring students together and amplify their educational experience within an environment they're familiar with, building a sense of community.

**Student Advocacy:** Our Student Advocacy group focuses on advocating for the needs of the student body and highlighting issues to Campus Leadership. Some of our work this year includes conducting an Academic Affairs survey, which allowed us to add more course offerings for general education courses, and the introduction of the Financial Technology Major. The Advocacy Committee also helps spread awareness of issues such as food insecurity, mental health, and student demands, such as proposing an interfaith room.

Who is eligible to participate in your activities?

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Undergraduate students of a specific campus

Financials

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Please note that items 3-5 should total 100%

2) For what purpose do you spend any portion of your budget on the operations of your organization?

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SGA has allocated \$1500 for yearly operational expenses that help pay for our subscriptions such as CampusText and Canva, these tools are used for marketing our advocacy initiatives and programming events

3) What percentage of your budget is to support your organization's operations?

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0.9

Does your Organization pay any elected or appointed student leaders?

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No

Does your Organization pay for any non-student staff?

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No

4) What percentage of your budget is for programs and services for students sponsored by your organization (do not include expenses that are for members only)?

71.45

a) How do you determine if these programs and services meet your organizational goal/priorities?  
b) How do you know if the program, and services you provide meet the needs/expectations of your constituents?

SGA events have expected attendance goals. For Fall 2023, the target is 2400 attendees, and for Spring 2024, the target is 2504. We determine our success in meeting these targets and aim for participation from almost every student enrolled at the Stamford Campus. During the event planning stages, the event committees collaborate with the Student Advocacy team to gather ideas from constituents and strive to implement those ideas to meet the set targets. Additionally, during General Senate Meetings (GSM), we leverage the diversity of our senate, comprising senators from various majors and graduation years, to gather input from their constituents. This approach has enabled us to host successful events this past semester.

5) For groups that fund Tier II student organizations, what percentage of your budget is allocated to them?

27.64

6) Please explain significant changes in the overall budget (spending plan) for this fiscal year since starting July 1, 2023, when compared to the previous year's budget and this year's original budget.

When comparing FY23 with FY24, there are a few changes in our budget. For SGA programming, we have budgeted \$118900 for this FY compared to last year's actuals of \$105347.74. This was caused because there was a vacancy in the special events director role where SGA had to cancel a few events. This is against the \$112k revenue, (70% of \$160k) We allocated \$6400 from our fund balance to offset this cost, and for Tier II Group Funding, we projected \$46K with \$2k misc revenue totaling \$48k (30% of \$160k). From the previous fiscal year, the group funding has remained stagnant.

Revenue

7) What is the current Fee amount per semester/year?

40

Storrs Undergraduate [Fees](#)  
Regional Undergraduate [Fees](#)  
GSS Graduate [Fees](#)  
Law Graduate [Fees](#)  
SSW Graduate [Fees](#)

8) Does your organization receive income from any source other than student fees?

No

Expenses

9) What are the top organization operational expenditures?

10) How are these expenses similar to or different from the previous year?

3823 - Subscriptions totaling \$1378.28

These expenses are similar, we have budgeted \$1500 to account for FY24 renewal costs.

11) What are the top organization expenditures for programs and services that you fund?

12) How are these expenses similar to or different from the previous year?

Services - \$32K  
Catering - \$25K  
Tickets - \$15K

Services cost in the previous year was \$39.7K  
Catering - Previous year's expenses are similar to this year's budget, actual \$25.1K.  
Tickets - FY 24 projected at \$15K, the previous year's actual was \$16.4K. Slight decrease as fewer trips and cheaper ticket costs.

13) What are the top expenditures for Tier II organizations (if applicable) that you fund?

14) How are these expenses similar to or different from the previous year?

Previous year:  
Catering - \$26.3k  
Services - \$8.5K

Tier II expenditures are not budgeted as they are variable.

#### Future Year Spending Plans

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15) What are your Organizational priorities, as reflected in your projected budgets, for the next two fiscal years?

One of the priorities for the next 2 fiscal years is to add compensation for SGA leaders. This will increase operation costs by \$25K which includes \$20k for salaries and a \$5k increase in other operations costs. We are keeping SGA expenses consistent with \$128k for the current and next 2 fiscal years. This will bring our projected expenditure to \$190400 for FY25 and FY26.

16) Is your Organization seeking a fee increase?

No

#### Fund Balance

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17) If your Organization should carry over funds from one year to the next, what is the ideal (minimum) level of that fund balance and what is the justification for that amount?

SGA is aiming to carry around 145K in FY25. We will be using this fund balance to subsidize operational costs that include payroll. We will also be using additional funds to help maintain SGA programming targets.

18) If your organization is carrying a fund balance above the ideal/minimum level - what planned expenditures are budgeted (in which upcoming fiscal year) with the intention to bring down the fund balance to ideal levels?

We are projecting \$190.5K a year in expenditures for the next 2 fiscal years, which will bring our fund down. As an organization, we are also aiming for an increase in programming for SGA and expect to

spend \$166.4K for this current year as our original budget and go beyond the update value. All these will decrease the fund balance in this and the next 2 fiscal years.

Include what your projected balance will be at the end of this year as well as the next two projected years.

FY24: \$151,490.61, FY25: \$145,090.61, FY26: \$114,590.61

Other

Is there any additional information that the Committee should be aware of when reviewing your Organization's budget documentation?

Financials

Please upload the SASFAC Excel Sheet

[SASFAC - Stamford SGA Financial Transaction report \(1\).xlsx](#)

Advisor & FO Review and Commentary

1. Is the financial document (specifically the columns 'FY23 Actuals' and 'FY24 Updated', including the fund balance), as presented, an accurate record of the organization's financial status?

No

1.a. If not, for what component(s) of the budget would you like to provide information?

in FY23 we were not tracking ASG Operational, ASG Programming, and RSO funding in KFS. The total dollars/expense categories are correct, but the designation to operationa , organizational, and Tier2 funding is estimated.

Additional Documentation Upload

No Response

2. Do you have comments regarding the FY25 Updated or FY26 Projected Budgets?

Yes

2.a. If yes, for what component(s) of the budget would you like to provide information?

When we return to pre-pandemic spending for RSO's, with the addition of ASG Salaries, the programming for ASG will be negatively impacted without a fund increase.

3. Please provide a narrative on the advising and compliance discussions you have had to date with the Org leadership regarding their finances.

I have discussed with the leadership a concern I have with the addition of salaries for ASG leadership. As mentioned earlier, when we return to the pre-pandemic numbers for RSOs and RSO spending - we will quickly spend through the reserve fund. Once that happens, the budget remaining for ASG programming will be about half of what our current projections are.

Advisor/FO signature

Organization Review and Vote

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You've got through and made any necessary edits:

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No

Date of formal Organization Budget approval

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December 6, 2023

Please upload a copy of your Organization's meeting minutes reflecting an affirmative SASFAC packet vote.

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[2023-12-05 Stamford SGA Minutes.pdf](#)

## Form Submission - Proposer

Submitted for Approval | Proposer

Ruwaid, Mohammed - November 17, 2023 at 2:56 PM (America/New\_York)

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### Task

Task Completed

Riquier, Gayle - November 28, 2023 at 8:46 AM (America/New\_York)

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### Task

Sent Back

Ruwaid, Mohammed - December 6, 2023 at 11:14 AM (America/New\_York)

edit

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### Task

Task Completed

Riquier, Gayle - December 6, 2023 at 11:16 AM (America/New\_York)

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### Task

Sent Back

Ruwaid, Mohammed - December 6, 2023 at 11:27 AM (America/New\_York)

edit

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## Form Submission - Proposer

Submitted for Approval | Proposer

Ruwaid, Mohammed - December 6, 2023 at 12:04 PM (America/New\_York)

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### Task

Task Completed

Riquier, Gayle - December 6, 2023 at 1:30 PM (America/New\_York)

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### Task

Task Completed

Ruwaid, Mohammed - December 6, 2023 at 3:43 PM (America/New\_York)

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Notification

Notification Sent

Clokey, David - December 6, 2023 at 3:43 PM (America/New\_York)

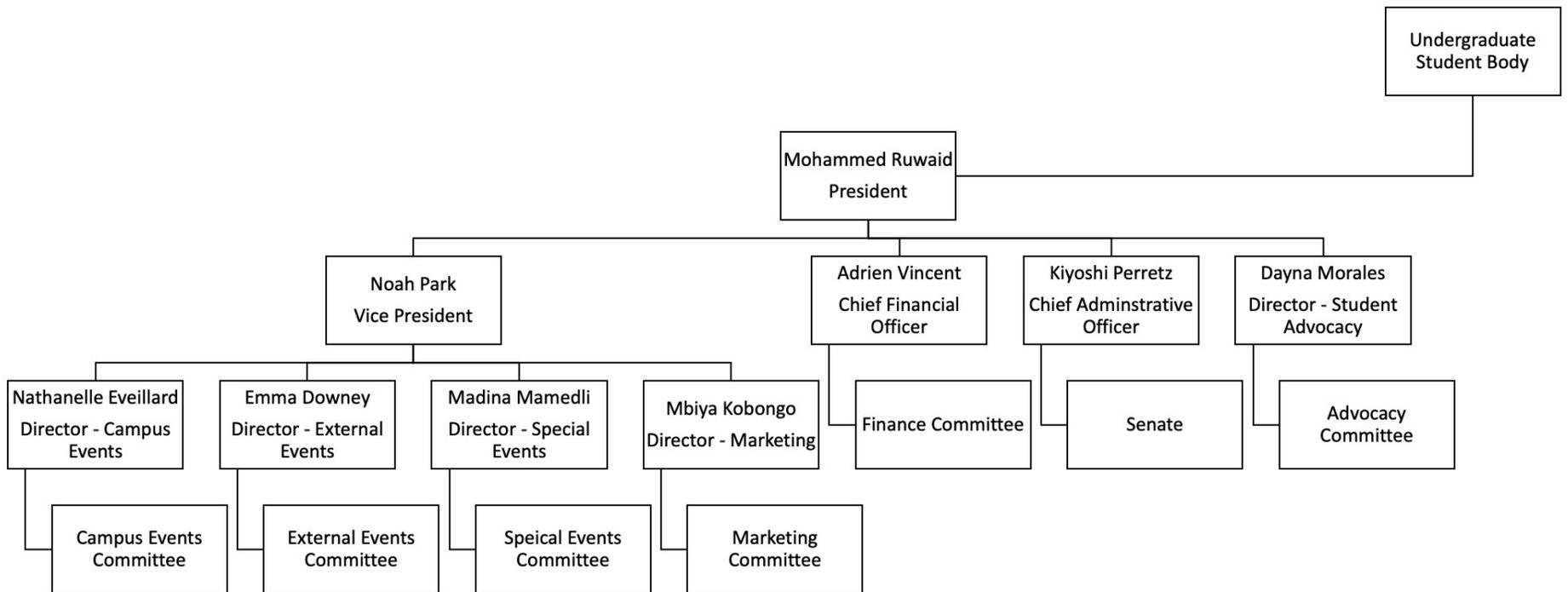
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Notification

Generating PDF

O'Brien, Krista

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Sum of Reported Amount	Column Labels						
Row Labels	FY23 (actual)	FY24 (YTD)	FY24 (Original)	FY24(Updated)	FY25 (Original)	FY25(updated)	FY26 (Original)
<b>9090381</b>							
<b>SGA General</b>							
Balance Forward	\$184,173.64	\$151,490.61		\$151,490.61		\$145,090.61	\$114,590.61
Deposits Held For Others				\$151,490.61		\$145,090.61	\$114,590.61
Stam. ASG/BOA transfer in	\$183,733.64						
BEG BAL BROUGHT FORWARD	\$440.00	\$151,490.61					
Income	\$159,790.00	\$81,454.00	\$160,000.00	\$160,000.00	\$160,000.00	\$160,000.00	\$160,000.00
Studnt Pay App Intf	\$159,790.00	\$81,454.00	\$160,000.00	\$160,000.00	\$160,000.00	\$160,000.00	\$160,000.00
Reimb	(\$192,473.03)		\$0.00	(\$166,400.00)		(\$190,500.00)	(\$190,500.00)
Stamford USG Account Reimbursement	(\$192,473.03)		\$0.00	(\$166,400.00)		(\$190,500.00)	(\$190,500.00)
<b>4170100</b>							
<b>SGA General</b>							
Expense	(\$156,334.29)						
University CC Fraud Clearing	(\$496.50)						
Reimbursement of Expenditures	(\$155,837.79)						
<b>Funding Ext. Groups</b>							
Expense	\$48,480.62	\$14,474.83	\$0.00	\$48,000.00	\$0.00	\$48,000.00	\$48,000.00
Miscellaneous Expense	\$701.25		\$0.00	\$48,000.00	\$0.00	\$48,000.00	\$48,000.00
Catering	\$26,258.40	\$1,326.12					
Other Services	\$8,500.00	\$9,013.00					
Food	\$4,934.22	\$2,133.38					
General Supplies	\$3,165.73	\$0.00					
Decorative Supplies	\$1,997.03	\$1,002.33					
Tickets / Admission Fees	\$1,820.00						
Equipment/Space/Other One-Time Rentals		\$1,000.00					
Reimb- Internal Services (Within UConn)	\$481.23						
Speakers/Lecturers	\$250.00						
Awards - Non-Cash	\$224.87						
Transfer Out (Within Unit)	\$116.00						
Subscriptions	\$31.89						
Transportation of Persons	\$0.00						
Income		(\$880.00)	\$0.00	(\$2,000.00)	\$0.00	(\$2,000.00)	(\$2,000.00)
Miscellaneous Revenue		(\$880.00)	\$0.00	(\$2,000.00)	\$0.00	(\$2,000.00)	(\$2,000.00)
<b>SGA Operational</b>							
Expense	\$1,813.28		\$5,000.00	\$1,500.00	\$5,000.00	\$26,500.00	\$26,500.00
Payroll – Student Labor						\$20,000.00	\$20,000.00
Controllable Property Equipment <\$5K			\$2,000.00		\$2,000.00	\$2,000.00	\$2,000.00
Registration Fees – Student			\$1,500.00		\$1,500.00	\$1,500.00	\$1,500.00
Out-of-State Travel			\$1,500.00		\$1,500.00	\$1,500.00	\$1,500.00
Subscriptions	\$1,378.28			\$1,500.00		\$1,500.00	\$1,500.00
Licenses	\$435.00						
<b>SGA Sponsored events</b>							
Expense	\$111,477.74	\$50,869.92	\$179,900.00	\$128,900.00	\$179,900.00	\$128,000.00	\$128,000.00
Other Services	\$39,672.00	\$24,829.00	\$55,000.00	\$32,000.00	\$55,000.00	\$35,000.00	\$35,000.00
Catering	\$25,133.02	\$9,347.64	\$46,000.00	\$25,000.00	\$46,000.00	\$25,100.00	\$25,100.00
Tickets / Admission Fees	\$16,443.90	\$1,584.00	\$30,000.00	\$15,000.00	\$30,000.00	\$15,000.00	\$15,000.00
Promotional Supplies	\$10,243.00	\$10,821.30	\$14,000.00	\$14,000.00	\$14,000.00	\$10,000.00	\$10,000.00
General Fees not classified. No Services	\$7,075.06		\$4,000.00	\$15,000.00	\$4,000.00	\$15,000.00	\$15,000.00
Transportation of Persons	\$6,220.20	\$3,710.70	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
General Supplies	\$1,188.14		\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00
Food	\$932.49	\$530.31	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00
Licenses			\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00
Awards - Non-Cash	\$1,150.00		\$2,750.00	\$2,750.00	\$2,750.00	\$2,750.00	\$2,750.00
Speakers/Lecturers			\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Printing and Binding			\$1,500.00		\$1,500.00		
Subscriptions			\$1,500.00		\$1,500.00		
Transfer Out (Within Unit)	\$2,080.00						
Decorative Supplies	\$1,005.07	\$46.97					
Postage	\$28.75		\$150.00	\$150.00	\$150.00	\$150.00	\$150.00
Paper Goods / Supplies	\$171.11						
Transaction Fees	\$135.00						
Income	(\$6,130.00)	(\$750.00)	(\$10,000.00)	(\$10,000.00)	(\$10,000.00)	(\$10,000.00)	(\$10,000.00)
Miscellaneous Revenue	(\$6,130.00)	(\$750.00)	(\$10,000.00)	(\$10,000.00)	(\$10,000.00)	(\$10,000.00)	(\$10,000.00)

# GENERAL SENATE MEETING

Student Government Association/UConn Stamford

Meeting called to order by: Mohammed Ruwaid

Date | Time: 12/06/2023 | 1:10 PM Total Voting Members: 25 Quorum: 14

## Officer/Director/Advisor Attendance

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> President - Mohammed Ruwaid | <input type="checkbox"/> Nathanelle Eveillard                         |
| <input checked="" type="checkbox"/> Vice President - Noah Park  | <input type="checkbox"/> Mbiya Kabongo                                |
| <input checked="" type="checkbox"/> CFO - Adrien Vincent        | <input type="checkbox"/> Madina Mamedli                               |
| <input checked="" type="checkbox"/> CAO - Kiyoshi Perretz       | <input checked="" type="checkbox"/> Day Morales                       |
| <input type="checkbox"/> Emma Downey                            | <input type="checkbox"/> Stu. Activities Coord./UConn – Gayle Riquier |

## Voting Senator Attendance

- |  |  |                          |
|--|--|--------------------------|
| <input checked="" type="checkbox"/> Edward Charles Kuryluk | <input checked="" type="checkbox"/> Joshua Geffner | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> Ashlei Nunez           | <input checked="" type="checkbox"/> Katie Jones    | <input type="checkbox"/> |
| <input type="checkbox"/> Jasiah Greene                     | <input checked="" type="checkbox"/> Laura Sansur   | <input type="checkbox"/> |
| <input type="checkbox"/> Vaidehi Parekh                    | <input checked="" type="checkbox"/> Avery Craig    | <input type="checkbox"/> |
| <input type="checkbox"/> Bijan Behzadi                     | <input type="checkbox"/> Zoey Zappala              | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> Venice Montanaro       | <input type="checkbox"/>                           | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> Kevin Jankowski        | <input type="checkbox"/>                           | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> Christian Laing        | <input type="checkbox"/>                           | <input type="checkbox"/> |
| <input type="checkbox"/> Luis B Altamerno                  | <input type="checkbox"/>                           | <input type="checkbox"/> |
| <input type="checkbox"/> Osvin Garcia Lucero               | <input type="checkbox"/>                           | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> Eden Shahrar           |  |                          |

Total : \_\_15\_\_

(Officers & Directors included)

## Approval of Minutes

Motion to approve minutes from the 11/29/2023 meeting.

Moved by: Kiyoshi Perretz    Seconded by: Charlie Kuryluk

Senate Discussion:

Voting results: 15 in favor Motion Passes

*Minutes for all meetings are posted within 48 hours of the meeting. Senators should visit the site to review for accuracy prior to the next schedule meeting.*

President – Mohammed Ruwaid

[StamfordSGA-President@uconn.edu](mailto:StamfordSGA-President@uconn.edu)

- Constitution Update
- Advocacy
- SASFAC

VP Notes for GSM #10 (12/06/23)

**Special Events Committee:**

- Finals Breakfast
  - December 11th, 2023 (Next Monday) (10:00-12:00 P.M.) @ Rich Concourse
- End of Year Summary
  - Special Events Committee
    - 4 Events
      - **4 Events**
    - 600 Attendance
      - **447 Recorded**
      - **153 Left**
    - \$16,000 Budget
      - **\$10,921.50 Spent**
      - **\$5,078.50 Left**

**Off-Campus Committee:**

- Mill River Park Ice Skating
  - TOMORROW - December 7th, 2023 - Thursday (5:00-7:00 P.M.) @ Mill River Park
  - 6 Volunteers
    - Venice
    - Ashlei
    - Katie
    - Ava
    - Eden
- Karamo Brown's Talk Show - Last Day of School Theme!
  - DAY AFTER! December 8th, 2023 - This Friday (2:00 P.M.) @ Stamford Studio
    - 12:30-1:00 (Meetup @ UConn Stamford)
  - Anyone Interested in Reserving Now?
    - Noah
    - Kiyoshi
    - Charlie
    - Eden
    - Mbiya
    - Nat
  - Attendance Requirements:
    - Need to stay for 3 Hours for Afternoon
    - Further in Email
- End of Year Summary
  - Off-Campus Committee
    - 3 Events
      - **4 Events**
    - 450 Attendance
      - **142**

- **308 Needed (Mill Rivcr + Karamo)**
- \$16,000 Budget
  - **\$8,359.00 Spent**
  - **\$6,641.00 Left**

**On-Campus Committee:**

- Holiday Bash
  - TODAY - December 6th, 2023 - Wednesday (1:30-4:00 P.M.) @ Rich Concourse
  - Volunteers Can Leave Now
    - Venice
    - Ashlei
    - Katie
    - Zoe
    - Ava
    - Eden
- End of Year Summary
  - On-Campus Committee
    - 3 Events
      - **4 Events**
    - 450 Attendance
      - **362 Recorded**
      - **88 Needed**
    - \$16,000 Budget
      - **\$15,016.34 Spent**
      - **\$983.66 Left**

**VP Notes:**

- Special Events + Off-Campus Directors Needed for Next Semester
  - Kiet
  - Kevin
  - Venice
  - Ashlei
  - Benny
- Motion to Open the Floor: Further Ideas for Next Semester?
  - Ski Event
    - End of February
  - Welcome Weekish for Next Semester
  - Valentines Day
  - Easter Egg @ Mill River Park
    - April 4th, 2023
  - St. Pattys Day
  - NBA Games
  - Baseball Games
  - NHL Games
  - More Movie Nights
  - Puppy Yoga - Whjats your name
  - Drawing, Cooking, Therapeutic
  - UConn

- Paintball
- Laser Tag + Bowling
- Axe Throwing
- Concerts
- Music Festivals
- Have Johnathon “THE REAL DOG” Come Here
- Adventure Park - IFFY
- Trampoline Park
- Rage Room
- More Merch
- Mini Golf
- Husky Basement
- Aquarium

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Chief Financial Officer – Adrien Vincent

StamfordSGA-CFO@uconn.edu

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**#1 Proposal:**

**Motion to Approve SASFAC Submission Form for FY 24**

**Moved by: Adrien Vincent Seconded by: Kiyoshi Perretz**

**Vote Results:**

In Favor: \_\_\_15\_\_\_ Opposed: \_\_\_0\_\_\_ Abstentions: \_\_\_0\_\_\_

Motion: Passes

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Chief Administrative Officer – Kiyoshi Perretz

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Senator Appointments

- Jessica Ha
- Ivan Mendez
- Mohammed Rafi
- Tristan E. Ancog

**Moved by: Kiyoshi Perretz Seconded by: Noah Park**

**Vote Results:**

In Favor: \_\_\_15\_\_\_ Opposed: \_\_\_0\_\_\_ Abstentions: \_\_\_0\_\_\_

Motion: Passes

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Open Discussion

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Announcements

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SGA direct message number (71444)

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Next Meeting/Adjournment

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**Next meeting 1/17/2024 12:00 AM, UCONN Stamford room 1.32**

**Motion to adjourn was made at 1:27PM and was passed unanimously.**

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Approval:

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Kiyoshi Perretz – Chief Administrative Officer/SGA

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Gayle Riquier – Student Activities Coordinator/UConn

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Date: 12/06/2023

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Date:

SASFAC Excel:

<https://uconn.sharepoint.com/:x:/r/sites/UConnStamfordSGA-FinanceCommittee/Shared%20Documents/Finance%20Committee/SASFAC%20-%20Stamford%20SGA%20Financial%20Transaction%20report%20.xlsx?d=wc367d1e3c0ca44a18a560545e6a35e2e&csf=1&web=1&e=bcZJMR>